



**TO:** ND Licensed Ground Ambulance Services

**RE:** Transport Plans

**DATE:** July 27, 2016

As most of you have already heard through the Future of EMS Regional Meetings, The Division of Emergency Medical Systems (DEMS) is including transport plans as part of the application packet for ground ambulance service licensure. These transport plans will need to be printed and signed by your local medical director and returned to DEMS with your application for licensure.

The purpose of these transport plans is to have ambulance services well prepared for and know where they should be transporting their patients in certain situations and from certain areas within their service area. During an emergency call is not the time to have to make these decisions. Patients with time critical conditions will be better served when these plans are set in place before the emergency takes place.

The transport plans are available on the DEMS website under 'Licensure' – 'Agency' <https://www.health.nd.gov/epr/emergency-medical-systems/emergency-medical-services-system/ems-licensure/ems-agency-licensure/>. Once downloaded, services should visit with their local medical directors and receiving hospitals to discuss the appropriate transport of patients in certain situations for your area. Each area's transport plans will look different and may include bypass of hospitals if that is what is most beneficial to the patient. Some things are already included in the transport plans. These are reminders of what is in rule or what is considered a guideline to follow when considering your transport plans. Please add to and revise these transport plans to fit your service area.

Once transport plans are received with the ambulance license application they will be reviewed by each task force for the time critical conditions. At this point, the Division of EMS must receive them as part of the licensure packet. The review and approval process will take a few months but will not delay the licensure process.

Thank you for your continued work and dedication in ND EMS. Please feel free to call our office if you have any questions.

Kelli Sears, B.S., NRP  
State EMS System Coordinator  
ND Division of Emergency Medical Systems